Organization Manual

Browse history interactively
VisualWikitext

Revision as of 10:35, 7 December 2021 (view source)	**Revision as of 10:35, 7 December 2021 (view source)**
Demo writer (talk | contribs)	Demo writer (talk | contribs)
No edit summary	No edit summary
Tag: 2017 source edit	Tag: 2017 source edit
← Older edit	Newer edit →

Line 23:

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|hdstatus=Nein	|hdstatus=Nein
}}	}}

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Tour 4 Organization Manual next: Organization Manual

An **Organization Manual** is a structured summary of all regulations of a company. An organization Manual contains, for example, the company history, goals, definitions, organizational instructions and guidelines. If no separate Quality Handbook exists, the Organization Handbook can also contain all processes and work instructions.



Organization Manual in a wiki

A Wiki is the ideal platform to provide and maintain an Organization Manual online:

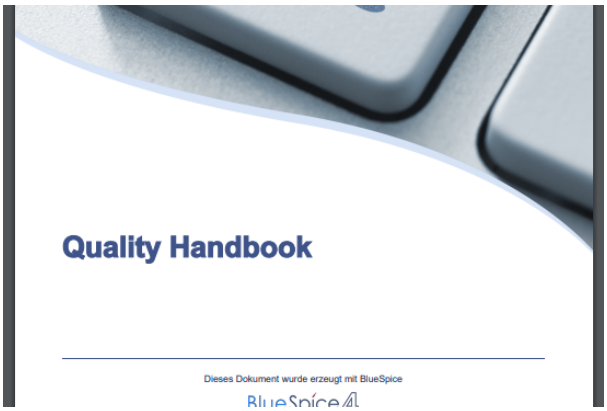
- **Central point of entry:** The Wiki provides employees and employers with a central point of contact to look up uniform routine processes in their daily work:
  - Employees can use the search function to quickly find all important regulations.

- The notification system keeps them informed of all new developments.

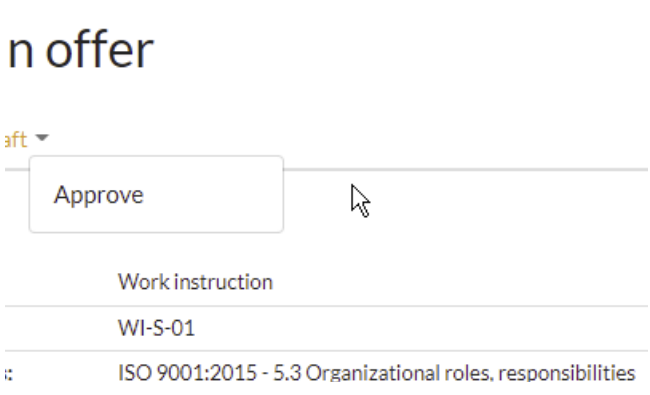
- **Legal requirements:** Pharmaceutical companies or banks, for example, must ensure that they have "access at all times to the standardized written processes, regulations, rules and organizational structures" of their company.

Example pages

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Page approval



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