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Integrated Management System

[Browse history interactively](#)

[VisualWikitext](#)

Revision as of 17:15, 21 February 2022 ([view source](#))

[Demo writer](#) ([talk](#) | [contribs](#))

No edit summary

[Tag](#): 2017 source edit

[← Older edit](#)

Revision as of 17:17, 21 February 2022 ([view source](#))

[Demo writer](#) ([talk](#) | [contribs](#))

No edit summary

[Tag](#): 2017 source edit

[Newer edit →](#)

Line 56:

```
}}
```

```
{{Portal flex/Box
```

```
|heading=[[RM:All incidents|Incident  
reports]]
```

```
|content=<div class="screenshot">[[File:  
RM-incidententry.png|alt=Screenshot of  
incident report table|link=RM:All  
incidents|center|750x750px]]<br />
```

```
</div>
```

```
}}
```

Line 56:

```
}}
```

```
{{Portal flex/Box
```

```
|heading=[[IR:All incidents|Incident  
reports]]
```

```
|content=<div class="screenshot">[[File:  
RM-incidententry.png|alt=Screenshot of  
incident report table|link=IR:All  
incidents|center|750x750px]]<br />
```

```
</div>
```

```
}}
```

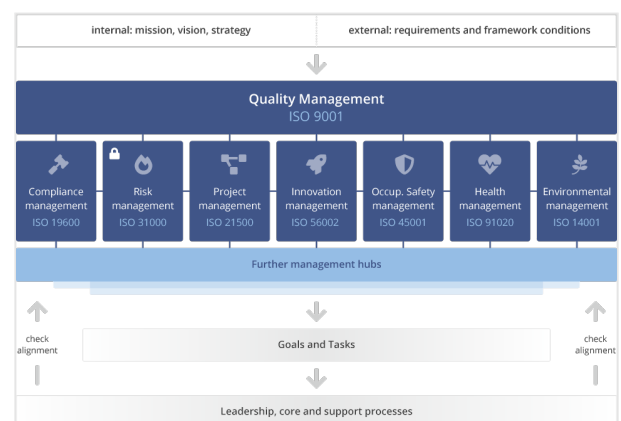
Revision as of 17:17, 21 February 2022

Tour 2 [Integrated Management system](#)

next: [Process map](#)

An **Integrated Management System** (IMS) brings together various sets of rules that serve corporate governance. For example:

- Quality management (ISO 9001)
- Risk management (ISO 31000)
- Environmental protection and occupational safety management (ISO 14001 and ISO 45001).



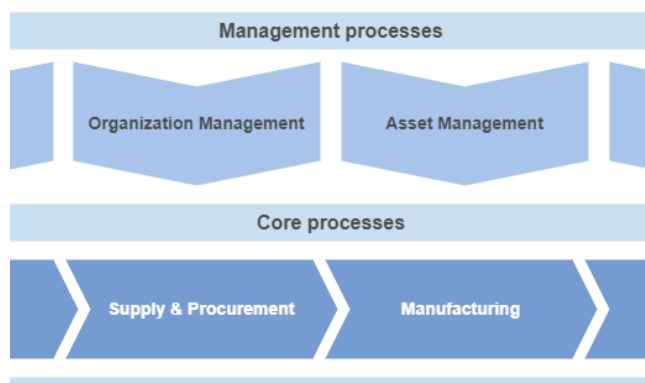
Management systems in a wiki

Wikis have established themselves as appropriate systems for the organization of management systems:

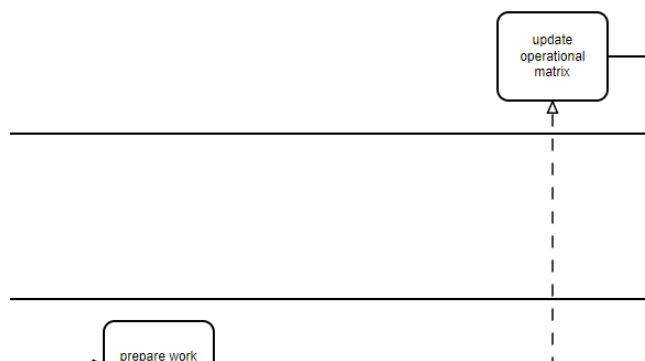
- *Central storage:* The rules and regulations are available centrally and online for all employees.
- *Search function:* Content can be quickly found via the search function and is perfectly pre-sorted via namespaces and categories.
- *Version-based editing:* Content can be edited and easily maintained in no time at all using a visual editor and forms.
- *Document control:* Templates, workflow and release functions ("control of documents") support the editorial processes.

Example pages

Process map



Flowchart



Meeting minutes

< Pichler, Ursula Gerstmair, Hu Cheng

Topic
view of open leads
category: customer relations
pricing concept
d of meeting

IT

New

- IT/2021-05-30

Role definitions

ns

New page

↕	Role description
	Planning, coordination and control of the products and services to be marketed and sold
	Operational planning and control of the project to achieve the project goals.

Process descriptions

ptions

New page

Business unit	Process owner	Approval state
Company, Project Management	Andrew Hayes	Approved
Project Management, Sales	Margie Castillo	Approved
Company	Carlos Olson	Approved

Work instructions

ions

New page

	Business unit	Process owner	Approval state	
	Sales	Andrew Hayes	Approved	I
	Sales	Margie Castillo	Approved	J

Risk entries

Add new risk

Search:

	Affected Domain	O Factor	M Factor	Current Level	Curre Proba
ISS uity		D3		Medium	Possible

Incident reports

ner data accidentally disclosed	Reported inte
tection	Reported exte
9/21	Closed?
confidential customer data	

customers data was accidentally exposed for 5 minutes in the ticket.

Process descriptions

Latest revision as of 11:21, 17 July 2023 (view source)

Demo writer (talk | contribs)

No edit summary


Tag: 2017 source edit

(No difference)

Latest revision as of 11:21, 17 July 2023

Tour 2 Integrated Management system < Role definitions

next: Work instructions

Page	Business unit	Process owner	Approval state	Valid until	Status
Procurement of materials	100	Emma Røgeberg	First draft		
Sales process	Sales	Paul Arnoux	Draft	December 31, 2022	

Tour 2 Integrated Management system < Role definitions

next: Work instructions

Role definitions

Approved: 11:02, 21 April 2023 / Revision: 13:08, 2 December 2021

[Browse history interactively](#)

[VisualWikitext](#)

Revision as of 12:02, 2 December 2021 (view source)

Demo writer (talk | contribs)

(Created page with

"{{ContentNav|homelink=Integrated

Management

System|hometext=2|pagePrevious=Minutes

{{!}}Meeting minutes|pageNext=IMS:

Process descriptions{{!}}Process

descriptions}} <bookshelf..."

Tag: 2017 source edit

Revision as of 13:08, 2 December 2021 (view source)

Demo writer (talk | contribs)

No edit summary

Tag: 2017 source edit

[Newer edit](#) →

Line 19:

{{ContentNav|homelink=Integrated Management System|hometext=2|pagePrevious=Minutes{{!}}Meeting minutes|pageNext=IMS: Process descriptions{{!}}Process descriptions}}

__HIDETITLE__

Line 19:

<div style="clear:both"></div>

{{ContentNav|homelink=Integrated Management System|hometext=2|pagePrevious=Minutes{{!}}Meeting minutes|pageNext=IMS: Process descriptions{{!}}Process descriptions}}

__HIDETITLE__

Revision as of 13:08, 2 December 2021

3.1. Role definitions

Page	Role description	Role owner
Executive	The management represents the company	

Page	Role description	Role owner
Manager	in and out of court.	Janusz Čaplo
Sales Agent	Competent customer advice and sales of the company's products and services.	Irene Parker, Stefan Roth

Tour 2 [Integrated Management system](#) < [Meeting minutes](#)

next: [Process descriptions](#)

Work instructions

Latest revision as of 11:22, 17 July 2023 (view source)

Demo writer (talk | contribs)

No edit summary


Tag: 2017 source edit

(No difference)

Latest revision as of 11:22, 17 July 2023

Tour 2 Integrated Management system < Process descriptions

next: Audit reports

Page	Business unit	Process owner	Approval state	Valid until	Status
Making an offer	Sales	Emma Røgeberg	First draft	December 1, 2023	

Tour 2 Integrated Management system < Process descriptions

next: Audit reports

IR:All incidents: Difference between revisions

Latest revision as of 14:22, 9 February 2024 ([view source](#))

[Pınar Güler](#) ([talk](#) | [contribs](#))

No edit summary

[Tag](#): 2017 source edit

(No difference)

Latest revision as of 14:22, 9 February 2024

Tour 2 [Integrated Management system](#) < [Risk entries](#)

Tour 2 [Integrated Management system](#) < [Risk entries](#)

Minutes: Difference between revisions

Latest revision as of 13:44, 9 February 2024 ([view source](#))

[Paul Arnoux](#) ([talk](#) | [contribs](#))

No edit summary

Tag: [Visual edit](#)

(No difference)

Latest revision as of 13:44, 9 February 2024

[Tour 1](#) [Knowledge Base](#) < [Employees query](#)

next: [Company calendar](#)

Jour fixe

The *Jour fixe* meeting minutes are created using different templates for each department. The minutes are organized as subpages of each department main page.

Management

- [Management/2022-03-15](#)
- [Management/2022-02-21](#)

Marketing and Sales

There are no meeting minutes

IT

There are no meeting minutes

Documentation

- [Tech-writing/2022-01-21-Q2-Planning](#)

Support team meetings

Using the button below, you can create minutes with a form.

Create minutes

Tour 1 [Knowledge Base](#) < [Employees query](#)

next: [Company calendar](#)

Process map: Difference between revisions

Latest revision as of 18:21, 8 February 2024 ([view source](#))

[Horst Schreiber](#) ([talk](#) | [contribs](#))

No edit summary

Tag: [Visual edit](#)

(No difference)

Latest revision as of 18:21, 8 February 2024

Tour 2 [Integrated Management system](#)

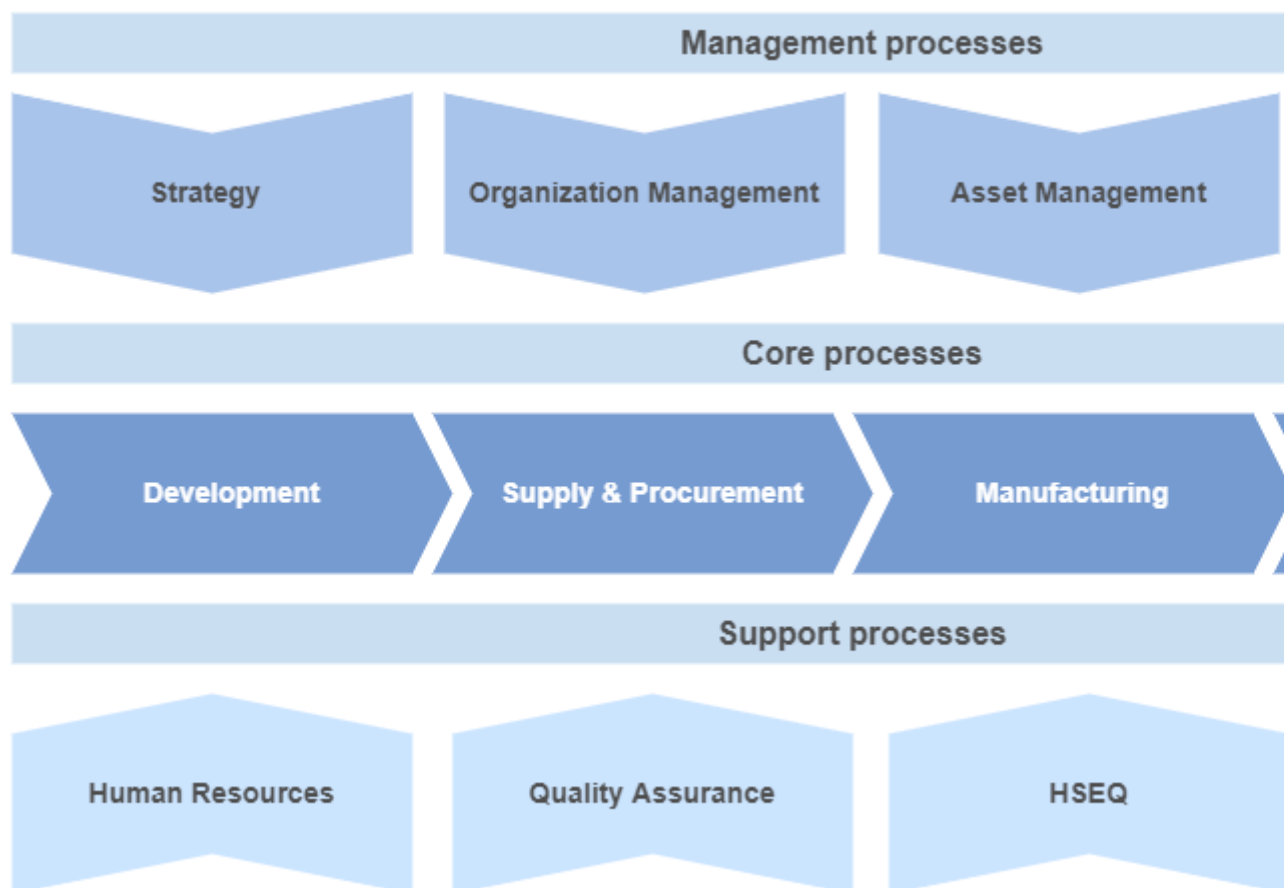
next: [Flowchart](#)

This process map is created using the in BlueSpice integrated app [draw.io](#). You can change the diagram by clicking the [Edit](#) link above the image. After editing the diagram, click [Save](#) and then [Exit](#) in the draw.io app.

Tip: Use the fullscreen mode toggle of this page.



Drawio diagram



RM:All risks: Difference between revisions

Latest revision as of 14:20, 9 February 2024 (view source)

Pınar Güler (talk | contribs)

No edit summary

Tag: 2017 source edit

(No difference)

Latest revision as of 14:20, 9 February 2024

Tour 2 Integrated Management system < Audit reports

next: Incident reports

● ● ● Risk matrix

	Impact →	Negligible (A)	Marginal (B)	Considerable (C)	Critical (D)
Consequence	Environment (IE)	Slight effect	Minor effect	Localized effect	Major effect
	Asset (IA)	Slight damage	Minor damage	Medium damage	Major damage
	Health (IH)	Slight physical or mental harm	Minor physical or mental harm	Major physical or mental harm	Single fatality
	Business continuity (IB)	Minor visible or barely recognizable disruption of service	Recognizable temporary disruption of service	Minor functional (permanent) disruption of service	Major functional (permanent) disruption of service
	Data protection (ID)	No data loss / no data disclosure	Loss of rebuildable secondary data, disclosure of public data	Loss of easily recoverable data, disclosure of internal data	Loss of recoverable data, disclosure of some protected data

↓ Probability (within 5yrs)	Certain (5) 81-100%	A5	B5	C5	D
	Likely (4) 61-80%	A4	B4	C4	D
	Possible (3) 41-60%	A3	B3	C3	D
	Unlikely (2) 21-40%	A2	B2	C2	D
	Improbable (1) 0-20%	A1	B1	C1	D

Relocation of IT Staff: Difference between revisions

Latest revision as of 14:15, 9 February 2024 ([view source](#))

[Pınar Güler](#) ([talk](#) | [contribs](#))

No edit summary

[Tag](#): [Visual edit](#)

(No difference)

Latest revision as of 14:15, 9 February 2024

Tour 2 [Integrated Management system](#) < [Process Map](#)

next: [Minutes](#)

When relocating the workstation of an employee (e.g., office transfer or change of department), the respective team leaders coordinate the move and agree on a relocation date.

The process can easily be visualized in a [BPMN](#) diagram.

Tour 2 [Integrated Management system](#) < [Process Map](#)

next: [Minutes](#)

User:WikiSysop: Difference between revisions

Latest revision as of 15:13, 1 December 2021 ([view source](#))

[Demo writer](#) ([talk](#) | [contribs](#))

([create user page](#))

(No difference)

Latest revision as of 15:13, 1 December 2021
