

Lunchtime Talk

This is a (fictious) organizing page for an internal event, called "lunchtime talk".

Preparations

Speaker and topic chosen

Date appointed

Conference room booked

Participants invited

Handout prepared

Lunch order

This week it's pizza. Please use the following list to choose which one you'd like:

Stephan		Choose pizza
Andrea	Choose size	Choose pizza
Ludwig	Choose size	Choose pizza
Peter	Choose size	Choose pizza
Susanne	Choose size	Choose pizza
Yvonne	Choose size	Choose pizza
	vegetarian	
	Fish / Seafood	